

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF JUNE 6 – 10, 2011**

**MONDAY, JUNE 6, 2011**

\*4:30 p.m. Board of Adjustment

Room 391, Northern Building  
305 E. Walnut Street

\*6:30 p.m. Executive Committee

Room 200, Northern Building  
305 E. Walnut Street

**TUESDAY, JUNE 7, 2011**

(No Meetings)

**WEDNESDAY, JUNE 8, 2011**

(No Meetings)

**THURSDAY, JUNE 9, 2011**

\*5:15 p.m. Human Services Board

Board Room A  
Sophie Beaumont Building  
111 N. Jefferson Street

**FRIDAY, JUNE 10, 2011**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## **PUBLIC NOTICE**

Notice is hereby given that a public hearing will be held before the Board of Adjustment created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Private Sewage System Ordinance and the Floodplains Ordinance in Room 391, 3<sup>rd</sup> floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 6<sup>th</sup> day of June, 2011, at 4:30 p.m. on an appeal taken by John and Jacqueline Larsen denying their request to use a holding tank as the septic system for an agricultural building. This property is located in SE, NE and SW, NE S35, T22N, R22E in the Town of New Denmark. The property address is 6309 S CTH P, Parcel # ND-750.

An appeal taken by Jonathan and Claudia Hickey denying their request for an accessory garage proposed to be constructed into the critical slope of the Niagara Escarpment. The property address is 5357 Edgewater Beach Road, Parcel # GB-636.

Any person wishing to attend who because of disability requires special accommodation should contact the Brown County Zoning Office at 448-6480 by 4:30 p.m. on June 3, 2011, so that arrangements can be made.

Dated this 22<sup>nd</sup> and 29<sup>th</sup> day of May, 2011.

Brown County Board of Adjustment  
Allan Duchateau  
Charles Karnopp  
Bill Ullmer  
Richard Huxford-Alternate

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P.O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

E-mail [bc\\_county\\_board@co.brown.wi.us](mailto:bc_county_board@co.brown.wi.us)

### EXECUTIVE COMMITTEE

Mary Scray, Chair

Guy Zima, Vice Chair

Tom Lund, Jesse Brunette, Bernie Erickson

Pat Evans, Tom De Wane

### EXECUTIVE COMMITTEE

Monday, June 6, 2011

6:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of May 17, 2011.

### Communications

1. Communication from Supervisor La Violette re: Consider changes in policies & procedures that would make the operation of the County Board more efficient and effective. (i.e. meet twice a month; allowing every supervisor to talk on every subject with time limitations and setting an adjournment time such as 11:00 p.m.) *Referred from May County Board.*
2. Communication from Supervisor Buckley re: To discuss status of lawsuit involving the former County Executive, Board Chair and Board Attorney, to get clarification on any conflict of interest. *Referred from May County Board.*
3. Communication from Supervisor Fewell re: Due to Governor Walker's Budget Repair Bill that limits Union bargaining rights and reduces Brown County to only one bargaining unit it is imperative that the Brown County Board review the contract and make appropriate changes for 2012 budget year. *Referred from May County Board.*

### Legal Bills

4. Review and Possible Action on Legal Bills to be paid.

### Reports

5. County Executive Report.
  - a) Budget Status Report for March 31, 2011.
  - b) Discussion re: Update re: Old Mental Health Center building (standing item).
6. Board Attorney Report.
  - a) Walker Repair Bill Update.

### Vacant Budgeted Positions (Request to Fill)

7. Discussion re: layoff policies and procedures .
8. Circuit Courts – Court Reporter (vacated 7/5/11).
9. Highway – Highway Laborer/1<sup>st</sup> Mechanic (vacated 12/1/10).

10. Human Services – Staff RN (vacated 3/29/11).
11. Medical Examiner – Office Manager I (vacated 10/13/10).

**Resolutions**

12. Resolution re: Change in Table of Organization - UW-Extension Increase Grant Funded Position (Community Garden Coordinator LTE).

**Closed Session**

13. A Closed Session may be held pursuant to Wis. Stats. § 19.85(1)(e) for deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Labor Negotiations).

**Other**

14. Such other matters as authorized by law.

Mary Scray, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

## BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6005 Fax (920) 448-8126

Brian Shoup, Executive Director

### MEETING OF THE HUMAN SERVICES BOARD Thursday, June 9, 2011

**SOPHIE BEAUMONT BUILDING, BOARD ROOM A**  
**111 NORTH JEFFERSON, GREEN BAY, WI 54311**  
**5:15 P.M.**

#### AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of May 12, 2010 Human Services Board Meeting.
4. Executive Director's Report.
5. Board Member Terms.
6. Study Topic: Outpatient Mental Health Services.
7. Financial Report.
8. \*Community Treatment Center Statistical Update.
9. \*Bellin Hospital Statistical Update.
10. \*Contract Update.
11. Other Matters.
12. Adjourn Business Meeting.

*\*Note: The following are attached as written reports:*

1. *Community Treatment Center Statistical Update*
2. *Bellin Hospital Statistical Update*
3. *Contract Update*

#### Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.


Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.






# JUNE 2011



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5:00 pm 1	Ed & Rec 5:00 pm 2		3 4
5	Executive Cmte 6:30 pm 6	7	8	9	10	11
12	13	14	Board of Supervisors 7:00 pm 15	16	17	18
<b>Father's Day</b>  19	20	Vet's Recognition 5:15 pm 21	Human Svc 6:00 pm 22	Admin 5:30 pm 23	24	25
26	Land Con 7 pm Plan Dev & Trans 7:30 pm 27	28	29	30		



# JULY 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 2
3	<b>4th of July</b> 	5	Public Safety 5:00 pm 6	Ed & Rec 5:00 pm 7	8	9
10	Executive Cmte 6:30 pm 11	12	13	14	15	16
17	18	19	Board of Supervisors 7:00 pm 20	21	22	23
24	Land Con 7 pm Plan Dev & Trans 7:30 pm 25	26	Human Svc 6:00 pm 27	Admin 5:30 pm 28	29	30
31						

## **BROWN COUNTY COMMITTEE MINUTES**

- Human Services Board (May 12, 2011)

**To obtain a copy of Committee minutes:**

**[http://www.co.brown.wi.us/minutes and agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)**

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, May 12, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

---

**Present:** Chairman Tom Lund (arrival: 5:50pm)  
Helen Smits, JoAnne Grashberger, Bill Clancy, Carole Andrews, Paula Laundrie, Susan Hyland, Craig Huxford,

**Excused:** Alison Draheim, Maria Zehren

**Also**

**Present:** Brian Shoup, Executive Director Human Services  
Tim Schmitt, Budget and Finance Manager  
Jean O'Leary, Community Programs Director  
Jenny Hoffman, Economic Support Administrator  
Ian Agar, Crisis Systems Coordinator  
Jim Hermans, Child & Family Services Unit Coordinator  
Mary Hansen, Long Term Care Supervisors  
Kevin Lunog, CTP-Clinic Support Services Unit Coordinator  
Jill Rowland, Contract & Provider Relations Unit Coordinator  
Jenny Hoffman, Economic Support Administrator  
Ellie Jarvie, CTP-Clinical Social Worker  
Jay Christianson, AODA Supervisor  
Mary Johnson, Hospital Administrator

---

**Call Meeting to Order:**

The meeting was called to order by Vice Chair Laundrie at 5:15 pm.

**2. Approve/Modify Agenda:**

HUXFORD/ANDREWS moved to approve the agenda.  
The motion was passed unanimously.

**3. Approve Minutes of April 14, 2011 Human Services Board Meeting:**

GRASCHBERGER/SMITS moved to approve the minutes dated April 14, 2011.  
The motion was passed unanimously.

**4. Public Hearing 2012 Budget**

The Public Hearing was called open and no members of the public participated or offered comments. There is no testimony to be documented.

**5. Executive Director's Report:**

Brian reminded the members that we have been recruiting for a psychiatrist at the Community Treatment Center. Although we have the need for 2 clinical psychiatrists (which is represented in the budget), we currently operate with one. We have wanted to fill a second full time psychiatrist and eliminate the part time position.



This position has been advertised for over a year and we have been working with a recruitment agency to find a psychiatrist. Brian said that we have considered a candidate and interviewed this candidate last Friday.

This candidate is extremely positive and has signed a letter of intent to work with Brown County. Brian said that the candidate graduated from Columbia and Cornell, would be relocated from New York and has been out of his residency for 3 years. This candidate is currently working with public clients and Brian sees this as a great fit for our needs and our client's needs in Brown County. The candidate is also working with a mobile crisis unit that deals with the chronically mentally ill and is very familiar with our systems and processes. In fact, the candidate has expressed that he is interested in working with our client base. The candidate has expressed interest in Green Bay and likes the area. During interview process, Brian had the candidate interview with several different groups and we received very positive feedback from all those who had met with him.

Brian said that we believe we need to take a look at the class and compensation plan and will more than likely have to make an adjustment to this for the County to be competitive to candidates. Human Resources will be taking this to the Administrative Committee for approval.

Brian said that we are continuing to work on the 2012-2013 budget. If we do receive any recommendations or input from the public, that information will be shared.

#### Family Care:

Family Care continues to be in a grey area for us and we are not sure where it is going at this time. The governor's proposal called for Family Care to be put on hold for 2 years unless the audit bureau's report could justify (cost effectiveness) the need to proceed further. However, the audit that was conducted stated the cost effectiveness of Family Care could not be determined. This audit did not focus 100% on the financials; rather, it focused on the legislative intent of Family Care. This audit was a performance based audit.

Rolf Hanson, Director Northeast Wisconsin Family Care, has been meeting with the Department of Health Services (DHS) to continue to push Family Care forward. DHS has expressed an interest in Iris (self-directed care, not managed care). Brian said that he would expect that Family Care continue to be on hold at this point. He said that Rolf would like to propose to the State, legislators and DHS, a chance to demonstrate a new model for Family Care that is a blend of managed care and self-directed care. At this point, there are not specific details for the model. Brian said that Human Services administration would support a model of this type. If there is legislative support for this new model, there would be a chance to still roll out Family Care in 2012.

Q: Citizen Board Member Laundrie asked how Rolf is handling all of this. Is he is thinking he needs to look for another position or is he committed with staying with us until Family Care goes?

A: Brian said that Rolf is amazingly optimistic and seems to be working every angle he can. Rolf has put many hours in staying in touch with various legislatures and key players. He has looked at the possibility of using the State grant money to see if that can be stretched to help support efforts.

Brian said that Rolf's morale is good and he is proceeding further. Brian said that it would be in our interest to have Rolf stay as long as he can and continue to push Family Care forward.

Economic Support Survey/Program Audit:

- State came in to evaluate our program this week.
- The overall report came back positive. Jenny Hoffman, Economic Support Administrator spoke about some of the findings and said that there were many positive items and a just few corrections including:
  - We need to have a larger sign with the name "Brown County Human Services". The State said there could be difficulties distinguishing which building Human Services is located in.
  - ECC (Electronic Center): The State acknowledged many problems with this system and they will report back on those to the State. This is not a negative on ES, rather on the State program that we follow. ES simply provides a computer and a phone for clients to use. As the State observed this process, they noted several difficulties clients were having with this current system and the amount of time the process took for each person.

Some of the positive feedback included:

- We have our signage in brail which adds to accessibility for our clients.
- We have multiple language signs for clients.
- We have 4 bilingual employees which add to accessibility and bilingual needs of our clients.
- We have a customer friendly staff.
- The State received positive and quality feedback from community.

Citizen Board Member Laundrie extended congratulations from the HS Board members to the entire Economic Support staff.

Q: Supervisor Clancy asked if anyone has investigated the vendor in that is being proposed?

A: Brian said that he does not know. The USDA did put that vendor on corrective action.

A: Jenny Hoffman said that the Enrollment Services Center (vendor in Milwaukee) is currently being audited and Jenny said that the auditors have received many negative comments from community.

**6. Action on Amy Dingeldein Resolution**

ANDREWS/LAUNDRIE moved to accept the resolution.  
The motion was passed unanimously

**7. Financial Report:**

Community Programs

Community programs revenues and expenses are on track and close to budget for year to date 3/31/11.

Community Treatment Center

We have experienced lower census at the hospital (Nicolet) thru 3/31/11 resulting in lower revenues than budgeted. Hospital revenue is 4.7% lower than projected as we provided 395 less days of service than budgeted. Fringe benefit expenses are higher than budget by 2.3% year to date thru March 2011 and overall expenses are higher than budget by 2.8%. We will continue to monitor expenses closely and make the necessary corrections.

[Refer to the collective motion below]

**8. Community Treatment Center Statistical Update:**

[Refer to the collective motion below]

**9. Bellin Hospital Statistical Update:**

[Refer to the collective motion below]

**10. Contract Update:**

[Refer to the collective motion below]

LUND/ANDREWS moved to receive and place on file Item No. 7 thru Item No. 10. Motion passed by unanimous vote.

**11. Other Matters:**

Next Meeting: June 9, 2011

5:15 p.m. – Sophie Beaumont Building, Board Room A

Topic: Outpatient Mental Health Services

**12. Adjourn Business Meeting:**

ANDREWS/LUND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:56 p.m.

Respectfully Submitted,

Laura L. Chartier  
Recording Secretary